

DATE: 11th March 2021

Type of meeting: online

Time: 11 – 12:00 (EEST time zone)

MINUTE

Second meeting of the Steering Committee

PDP1 “Strengthening the National Network of Primary Health Care Providers to Improve the Health Status of population, children and adults (including vulnerable population)” March, 11th 2021

The meeting was moderated by Dr. Alexandra Cucu, project coordinator, with a tour-de table introducing each member of the Steering Committee: from the Project Promoter (PP), from each of 3 international Project Partners, Ministry of Health, National Institute for Mother and Child Health:

- PP - National Institute of Public Health Romania (Alexandra Cucu alexandra.cucu@insp.gov.ro, Adriana Galan adriana.galan@insp.gov.ro)
- P1 – National Institute for Mother and Child Health (Michaela Nanu, nanu.micka@gmail.com)
- P2 - National Institute of Public Health Norway (Anne Bergh anne.bergh@fhi.no, Karine Nordstrand Karine.Nordstrand@fhi.no)
- P3 – Health Directorate Norway (Christin Marsh Ormhaug christin.marsh.ormhaug@helsedir.no, Priya Miriam Lerberg Priya.Miriam.Lerberg@helsedir.no)
- P4 - WHO (Cassandra Butu butuc@who.int)
- Ministry of Health Romania - MoH (Daniela Cîrlan daniela.cirlan@ms.ro)
- Invited person: Lidia Onofrei lidia.onofrei@ms.ro (Ministry of Health), Oana Motea omotea@unicef.org (UNICEF)

Dr. Cucu presented afterwards the meeting Agenda, having the following structure:

1. *Adoption of the minute for the previous Steering Committee (SC)*
2. *Progress of the project by March 11th 2021*
3. *Discussions / Questions*
4. *Next steps*

The minute of the previous SC meeting (of December 9th, 2020) was agreed and adopted by all members of the SC.

Progress of the project by March 11th 2021

a. Management

- The first Interim Reports (Technical and Financial) were delivered on due time in January 2021
- New staff from the Public Health Directorates from the 7 Counties where the project is going to be implemented (Botosani, Calarasi, Dolj, Giurgiu, Gorj, Neamt and Suceava) were recruited to support the project activities at local level. 21 persons

were recruited, 3 from each county, a coordinator, a community nurse and a health mediator. They started their contract on February 1st.

- A number of external experts to work in the project activities were also recruited for the implementation of EHES study, community care activities (case studies, guidelines), development of the county health profile (the set of indicators was agreed) and methodology for the health needs assessment of vulnerable people
- The last Gantt chart was presented and discussed with all the members.

b. Technical activities:

- EHES study for Romania: methodology and sampling were accomplished. 2 consensus meetings were agreed:
 - First with internal (Romanian) experts on March 30th
 - Second with a larger number of stakeholders and decision-makers (Ministry of Health, Health Insurance Fund, NGOs etc) and with the international partners on April 13th
- County Health Profile: the set of indicators was agreed and established. New IT experts are going to be recruited starting with April 1st.
- Community Health:
 - Case studies template was agreed and the first drafts will be delivered by the end of March. Case studies for Hungary, Slovenia, Netherlands, Norway and Romania will be developed.
 - A first draft of the guidelines for community care was proposed and discussed on March 4th. Desk review will be done by the experts over March. UNICEF was kindly asked to participate with their own guideline for the activity of community nurses during the covid pandemic. The request was accepted by the representative of UNICEF.
 - Health needs assessment study methodology and questionnaire (including questions for COVID) were developed and will be discussed with the coordinators from the County Public Health Directorate.
- Primary Health Care: due to the request of the MoH to update and prepare new (COVID) guidelines for family doctors, the respective activities in PDP1 were asked to start earlier than previewed. In this respect, a notification was sent to the MoH.

c. Next Steps:

- The international partners were asked to think of interested persons to participate in the consensus meeting on EHES methodology and sampling on April 13th (tentative date)
- International partners were asked to think of needed changes of their budget (e.g. if they consider to have too much money for a certain activity and would like to move these money for another activity). Possible new activities to achieve the project goals might be proposed given the potential budget savings.
- Next SC meeting will be tentatively proposed for June 2021

Project Coordinator

Dr. Alexandra CUCU

